

IMPORTANT UPDATES

# NEW POLICIES & PROCEDURES

Elite Dance Academy, Inc. takes the safety of our staff and customers seriously. The following are our updated procedures concerning Covid-19 as of July 21, 2020. Please note that if you feel your child cannot be expected to reasonably follow distance or sanitary guidelines, they shouldn't participate. Attendance renders your acceptance of these policies.

**Students and customers must not show any signs or symptoms of any kind or have been exposed recently to Covid-19. Absolutely no entry for those with fever, runny nose, cough. Those who have tested positive for Covid-19 or have been in direct contact with someone who has tested positive for Covid-19 must not enter without negative test result and no symptoms. All customers must be responsible for honestly communicating any exposure so that we may keep our student population and staff safe and reduce the spread! Please do not allow attendance if sick or have known exposure!!! Consider that families of our students and staff have elderly, babies, or immunodeficient loved ones. Think of others as we care for you.**

## **Student Entrance:**

*Masks:* Students must enter with mask on.

*Temperature check:* Upon entry, students take a seat in the lobby area, 6' apart until their temperature is read with a no-touch thermometer. Those with a temp higher than 99.6 will be rechecked before allowed to enter class room.

*Shoes:* Students must remove shoes that were worn outside, place in a dance bag or leave in cubby, and put dance shoes on. \*Dance shoes must NOT be worn outside the studio at any time.

*Sanitize:* Students must sanitize hands before leaving the lobby to enter dance room. Students should wipe bottoms of dance shoes with Clorox wipe before entering dance room (if rubber-soled or tap shoes) and throw wipe in trash can in hallway.

## **Parents/Customer Service Entrance:**

*Masks:* Customers must enter with mask on.

*Temperature check:* Upon entry, students take a seat in the lobby area, 6' apart until their temperature is read with a no-touch thermometer.

*Social distancing:* Customers approach office desk, 6' apart if others waiting. No more than 3 customers at a time waiting. Others should remain outside.

*Sneeze guard:* Customers and office staff are separated by a sneeze-guard.

*Sanitize:* Customers should sanitize hands before and after transactions are made. Sanitizer will be readily available.

*Waiting for students:* Currently, customers must wait for child in cars but, can enter lobby to pick up small children.

**Class room procedures:**

- No more than 10 students in a class room at one time. Students will be directed to stay 6 ft. apart.
- No equipment will be shared (including barres and mats). Students will clean their mats after use. Students using barres will be required to have a barre wrap.
- Currently, students may choose to remove masks once class has begun but, those wearing masks during class should be exercise-friendly, well-fitted, and breathable. Staff will likely be wearing masks. Masks are available for sale in our shop.
- Students may bring their own yoga mat for stretching, to be taken with them when they leave.
- Students must be fully clothed, footed tights, shoes, appropriate leotards. No bare feet except for acro. For acro classes, convertible tights must be worn, only feet bare.
- While we are taking special care to clean door knobs and common areas carefully and regularly, we want all to do what they can to prevent the spread of germs. Please sanitize hands before and after class, after touching door knobs, floor, counter, bathrooms. Bring your own water bottles, labeled with name that you take with you when you leave. Maintain proper distancing. Please communicate these things with your students and be sure they understand before class.

If you bring your student to the studio, you are accepting these guidelines and accept full responsibility for any risk incurred by attendance. You are in no way forced to participate in person and some zoom classes are available for enrollment. We cannot be held responsible for Covid-19 nor for classes missed due to illness. Please follow our withdrawal policy, if necessary for prolonged absence or severe illness.

IF YOUR STUDENT TESTS POSITIVE FOR COVID-19 OR IS QUARANTINED DUE TO DIRECT CONTACT, NO REFUNDS ARE GIVEN. INSTEAD, EQUIVALENT ZOOM CLASSES WILL BE OFFERED DURING THE TIME OF QUARANTINE. IF ZOOM IS NOT OFFERED FOR A COMPARABLE CLASS, A MAKE-UP CLASS MAY BE GIVEN AS AN OPTION ONCE STUDENT RETURNS (IF MORE THAN 2 CLASSES ARE MISSED).

Please complete the attached and have student bring by 1st class. Thank you!

**Attachment:** [COVID 19 Waiver .docx](#) (154.6kB)